

Northeastern Pennsylvania Home Building & Remodeling Expo March 2, 3, 4, 2012

109th Field Artillery (Kingston Armory)

Show Hours: *Friday, March 2nd 4:00 p.m. – 9:00 p.m.
Saturday, March 3rd 10:00 a.m. – 7:00 p.m.
Sunday, March 4th 10:00 a.m. – 5:00 p.m.*



**hours subject to change*



I (we) the undersigned, do hereby contract as an exhibitor and agree to purchase booth display space(s) as indicated below in the **2012 Northeast Pennsylvania Home Building & Remodeling Expo.**

EXHIBITOR NAME _____
(Company Name as it will appear on Booth Sign)

ADDRESS _____

CONTACT PERSON _____ TELEPHONE NO. _____
(Representative in charge of Booth Display)

FAX NO. _____ EMAIL ADDRESS _____

BOOTH SPACE INFORMATION

Member Rate: \$600 first 10 x 10 booth, \$575 ea. addtl. 10 x 10 booth. Non member Rate: \$800 for first 10 x 10 booth, \$775 ea. addtl booth.
*Renewing BIA Member Exhibitors pay same rate as last year. *Corner/End Booths cost an Additional \$75 per member/\$100 per non member.

NUMBER OF BOOTHS REQUESTED _____ (10'X10'). TOTAL BOOTH SIZE _____ ' X _____ '.

1ST BOOTH @ \$ _____ WITH _____ ADDTL. BOOTHS @ \$ _____ TOTAL BOOTH COST \$ _____

TOTAL DEPOSIT \$ _____ PAYMENT ENCLOSED \$ _____ PAID IN FULL Y ___ N ___.

BALANCE DUE BY FEBRUARY 3, 2012 \$ _____

BOOTH REQUESTS WILL ONLY BE RESERVED WITH 50% NON-REFUNDABLE DEPOSIT. NO REFUNDS AFTER FEB.3, 2012.

ALL BOOTH(S) MUST BE **PAID IN FULL BY FEBRUARY 3, 2012.**

THE BIA RESERVES THE RIGHT TO REASSIGN BOOTH SPACE AND CHANGE FLOOR PLAN.

PLEASE RETURN YOUR CHECK PAYABLE TO: **THE BIA OF NEPA.**

411 MAIN STREET, KINGSTON, PA 18704 (570) 287-3331; fax (287-3341), Email: danielle@bianepa.com

To pay by credit card, check the box below, list your credit card number & return to the BIA office.

Please charge my Visa or MasterCard (circle one) in the amount of \$ _____.
 Visa, MasterCard or Amex #: _____ Exp. Date: _____
 Signature of Card Holder _____

Please call on ___/___/___ for addtl. Payment or Balance of \$ _____

Booth space will be designated on first come, first serve basis. No space will be reserved until deposit is received. The Exhibitor Agreement and background check (for non members-see attached) **must be filled out, signed & sent along with a current copy of your Certificate of Liability Insurance and payment in full by February 3, 2012.** Prior to the show you will receive notification with your booth location and other relative information regarding the show.

Deposit is non-refundable. Refund Policy: No refunds for booth costs will be honored after February 1, 2011.

AUTHORIZED SIGNATURE _____ DATE _____

INCLUDE A COPY OF YOUR CURRENT "CERTIFICATE OF LIABILITY INSURANCE".